

Managers certificates

Every licensee is required to appoint a manager with a current Certificate who must be on duty any time liquor is sold or supplied to the public. That person's name must be displayed.

There are two types of Manager's Certificates

- General Managers Certificate - authorizes you to manage any licenced premise where an on licence, off licence or club licence is in force
- Club Managers Certificate - limits you to managing premises holding a club licence

Manager's Certificates are initially issued for one year and may be renewed for three years. The application fee for a Manager's Certificate is \$132.00.

Applicants must pass an approved course, obtain a Licence Controller Qualification certificate and demonstrate that they have a sound knowledge of the Sale of Liquor Act 1989. Evidence of previous experience must also be provided.

BYO premises do not require a qualified duty manager.

More Information

Information sheets are available from the Buller District Council. There are some great information resources on the Alcohol Advisory Council of New Zealand (ALAC) website. A particularly useful resource freely available on the ALAC website is The Manager's Guide. Check out the ALAC website at www.alac.co.nz.

For more information, please contact:

Liquor licencing
Buller District Council
Brougham St
Westport
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