

# PIMs

## **Project Information Memorandum (PIM)**

A Project Information Memorandum (PIM) is a report issued by Council prior to or in conjunction with a building consent. A PIM report provides information known to the Council which is relevant to your building proposal e.g. location of services, compliance with zoning ordinances in the Buller District Plan.

A PIM will also advise whether any other consents are required e.g. a resource consent.

For projects on difficult sites or larger projects, such as new commercial or industrial buildings a PIM may prove very useful in establishing the feasibility and design of your project and may prevent delays and reduce costs in the design of your proposal before getting to the building consent stage. Application forms for both Consents and PIM's are available from Council, or downloadable below.

You will need to provide information on the following:

- Intended use of the proposed building
- Accurate plan detailing the external dimensions of the building (e.g. maximum heights etc) and location on the site
- Legal description of the land including Certificate of Title number
- Proposed vehicular access, parking, turning bays, easements and access to the site where applicable
- Proposed locations of storm water and waste water disposal and provision of other services
- Precautions to be taken if building work is proposed to be carried out over drains or sewers or in close proximity to sells and water mains

For more information, please contact:

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Ph: (03) 788 9111

