

**BULLER DISTRICT COUNCIL**

**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 1**

**Prepared by - Gary Murphy  
- Chief Executive**

**Members Interest**

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Councillors are encouraged to consider the items on the agenda and disclose whether they believe they have a financial or non-financial interest in any of the items in terms of Council's Code of Conduct.

The attached flowchart may assist Councillors in making that determination (Appendix A from Code of Conduct)

**Recommendation**

**That Councillors disclose any financial or non-financial interest in any of the agenda items.**

**BULLER DISTRICT COUNCIL**

**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 2**

**Prepared by - Gary Murphy  
- Chief Executive**

**Confirmation of Minutes**

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Minutes of the meetings held on 26 November 2008.

**Recommendation**

**That the minutes of the meetings held on 26 November 2008 be confirmed.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 3**

**Prepared by - Gary Murphy**  
**- Chief Executive**

**Council Programme of Works**

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**Recommendation**

**That the report be received for information.**

## BULLER DISTRICT COUNCIL

### FOR THE MEETING OF 17 DECEMBER 2008

#### Report for Agenda Item No 4

Prepared by - Gary Murphy  
- Chief Executive

#### Matters Under Action

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Date	Agenda Item	Action	Status
October 2005	15 - Ikamatua Boundary Adjustment		In progress
November 2006	11 - Tourism Waste Management Strategy	Strategy endorsed. Final document to be developed.	In progress
	12 - Study of Effects of Climate Change	Discussion with other Coast Councils	In progress
February 2007	16 - Road Stopping Fox River	Notification required	In progress
May 2007	10 - WestReef Services	Letter written to Board about Reefton Depot	In progress
	11 - Abbeyfield Residential Home	Land transfer to be carried out	Subdivision complete. Transfer to be arranged.
	15 - SNAs	Proposed strategy to be followed	In progress
	11 - Umere Road Stopping	Road to be stopped	In progress
July 2007	13 - Bakers Creek Road Stopping	Road to be stopped	In progress
	15 - Flood Mitigation	Initiate more detailed cost estimates	Awaiting action from West Coast Regional Council
October 2007	12 - Sale of Land Reefton	With Department of Conservation to complete	Department of Conservation approved process now back with land owner to progress.
November 2007	6 - Westport Airport	Policy on building standards required	In progress

<b>Date</b>	<b>Agenda Item</b>	<b>Action</b>	<b>Status</b>
	13 - Council Investment Property	Report on options	In progress
April 2008	9 - North Beach Accreted Land	Local purpose reserve to be created. Commercial leases set. Expression of interest sought.	Awaiting transfer
May 2008	12 - Legalisation Denniston Track	Minister of Transport to vest track in Council	Commenced
	13 - Gifting of Land Towards Denniston Heritage Reserve	Land swap sought	In progress
July 2008	12 - Legalisation Beach Road Charleston	Legalisation required	Not yet commenced
	13 - Flagstaff Access	Consultation with land owner required	In progress
	16 - Water and Wastewater Services Punakaiki	SCP required after further work	In progress
	Solid Energy Centre Governance Options	Consultation required	Letters written to sponsors
September 2008	9 - Carters Beach Erosion	Waiting for Consent	In progress
	10 - Walking Cycling Strategy	Consultation in progress	Submissions by 19 December
	11 - Utopia Road Speed Restriction	Consultation in progress	December Agenda Item
October 2008	9 - Partnering with Pacific Councils	Determine suitable projects	In progress
	10 - Revenue and Financing	Formulae to be developed	In progress
	11 - Administration of South Granity Water	To be included in LTCCP	In progress
November 2008	8 - Westport Performing Arts Centre	Detailed Design	In progress

### **Recommendation**

**That the report be received for information.**

# BULLER DISTRICT COUNCIL

## FOR THE MEETING OF 17 DECEMBER 2008

### Report for Agenda Item No 5

Prepared by - Vipul Mehta  
- Management Accountant

Authorised by - Angela Oosthuizen  
- Manager Corporate Services

### Council Financial Report for Period Ending 30 November 2008

	Actual	Year to Date Budget	Variance	Annual Budget	Note
<b>Income (incl recoveries)</b>					
Community Services	567,508	578,501	(10,993)	<b>1,832,403</b>	
Democracy	-	-	0	-	
Tourism and Promotion	-	-	0	-	
Water Supply	517,253	513,292	3,961	<b>1,231,900</b>	
Airport	22,510	59,458	(36,948)	<b>142,700</b>	
Amenities and Reserves	551,682	451,743	99,940	<b>1,084,182</b>	1
Roading and Urban Development	482,589	1,413,635	(931,046)	<b>3,392,724</b>	2
Environmental Services	482,982	441,520	41,462	<b>917,060</b>	
Solid Waste	352,857	728,035	(375,178)	<b>1,771,300</b>	3
Support Services	1,217,757	1,210,150	7,607	<b>2,711,918</b>	
Council (General Rates and Investments)	2,590,788	2,649,509	(58,721)	<b>7,664,822</b>	
Wastewater	6,435,436	6,590,308	(154,872)	<b>10,425,605</b>	4
<b>Total Income</b>	<b>13,221,362</b>	<b>14,636,151</b>	<b>(1,414,789)</b>	<b>31,174,614</b>	
<b>Expenditure</b>					
Community Services	1,236,819	1,202,006	(34,813)	<b>3,187,774</b>	
Democracy	251,571	259,874	8,303	<b>623,697</b>	
Tourism and Promotion	140,093	139,652	(441)	<b>283,851</b>	
Water Supply	438,737	460,675	21,938	<b>1,223,313</b>	
Airport	36,740	61,042	24,302	<b>146,500</b>	
Amenities and Reserves	721,115	789,406	68,291	<b>1,894,575</b>	
Roading and Urban Development	1,626,818	1,993,281	366,463	<b>4,783,874</b>	5
Environmental Services	813,297	703,465	(109,832)	<b>1,677,364</b>	
Solid Waste	684,906	716,710	31,804	<b>1,979,694</b>	
Support Services	1,298,888	1,233,013	(65,875)	<b>2,711,918</b>	
Council (General Rates)	-	-	0	-	
Wastewater	987,145	1,094,872	107,727	<b>2,627,692</b>	
<b>Total Expenditure</b>	<b>8,236,129</b>	<b>8,653,995</b>	<b>417,867</b>	<b>21,140,252</b>	
<b>Net Expenditure</b>	<b>4,985,233</b>	<b>5,982,155</b>	<b>(996,922)</b>	<b>10,034,362</b>	

#### Notes

1 Received Grant from Housing NZ which was budgeted in last financial year. Pensioner

- Housing income was less due to renovations
- 2 Delay in claiming Transit subsidies
- 3 Solid Waste - still on old charges
- 4 Sewerage charges for new customers were budgeted as a result of Orowaiti sewerage and the service is not yet commenced
- 5 Some roading repairs and maintenance budgeted but not yet spent

	Actual	Year to Date		Annual Budget	Note
		Budget	Variance		
<b>Capital</b>					
Community Services	3,162,724	3,631,125	468,401	<b>6,464,700</b>	
Democracy	0	0	0	-	
Tourism and Promotion	0	0	0	-	
Water Supply	108,694	217,833	109,139	<b>522,800</b>	
Airport	101,308	0	(101,308)	<b>5,000</b>	<b>1</b>
Amenities and Reserves	359,251	108,090	(251,161)	<b>259,415</b>	<b>2</b>
Roading and Urban Development	268,386	542,370	273,984	<b>2,551,500</b>	<b>3</b>
Environmental Services	0	24,583	24,583	<b>59,000</b>	
Solid Waste	304,966	0	(304,966)	<b>157,000</b>	<b>4</b>
Support Services	16,466	0	(16,466)	<b>156,400</b>	
Wastewater	2,000,744	298,140	(1,702,604)	<b>715,535</b>	<b>5</b>
<b>Total Capital</b>	<b>6,322,539</b>	<b>4,822,141</b>	<b>1,500,398</b>	<b>10,891,350</b>	

#### Notes

- 1 Airport capital expenditure budgeted last year and work is in progress
- 2 Amenities and Reserves capital expenses were budgeted last year and work is in progress
- 3 Some roading projects have not been started as yet
- 4 Solid Waste capital expenditure budgeted last year and work is in progress
- 5 Orowaiti Sewerage budgeted last year and work is in progress

#### Recommendation

**That the report be received for information.**

**BULLER DISTRICT COUNCIL**

**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 6**

**Prepared by** - Dean Phibbs  
- Accountant

**Authorised by** - Angela Oosthuizen  
- Manager Corporate Services

**Borrowings and Investments**

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Attached is a summary of the borrowings and investment position for the month ended November 2008.

**Investments**

Investments are unchanged from last month.

**Interest Revenue**

Year to date interest revenue is \$232k versus a budget to date of \$123k.

**Borrowings**

The principal on internal loans is repaid every six months (December and June). As has been noted we are in breach of the \$10m limit placed on internal loans via the Investment Policy. The breach relates to the sewerage subsidy not having been received. However this is likely to be rectified now that the subsidy has been approved and payment is expected shortly.

External borrowings have increased \$600k from last month due to the drawdown of funds for capital expenditure on the Orowaiti Sewerage Scheme. This matches the loans to the level of capital expenditure to date.

**Recommendation**

**That the report be received for information.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 7**

**Prepared by - Stephen Griffin**  
**- Manager Operations**

**Tenders Awarded Under Delegated Authority**

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The following tenders were awarded under delegated authority during November 2008.

<b>Contract Number</b>	<b>Contract Name</b>	<b>Contractor</b>	<b>Price GST Excl</b>
08/09/04	Stormwater Upgrade - Roebuck Street	North Canterbury Excavation and Drainage	\$108,330.00

**Recommendation**

**That the report be received for information.**

## **BULLER DISTRICT COUNCIL**

### **FOR THE MEETING OF 17 DECEMBER 2008**

#### **Report for Agenda Item No 8**

**Prepared by - Michaela Bodesheim  
- District Librarian**

#### **Aotearoa People's Network (APN)**

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##### **Purpose of Report**

The report is to inform Council of the implementation and impacts of the Aotearoa People's Network (APN). It will give an overview on the impacts the APN has on our Libraries and the community we serve based on an Impact Evaluation Study conducted by an research company in May 2008. The full document and its findings (including the case study on Buller) is available at the Library and can be accessed for anyone interested.

##### **Background**

The Aotearoa People's Network is a programme to connect all public libraries in New Zealand to broadband (fast internet) in order to improve public ICT access skills so that all New Zealanders can benefit from creating, accessing and experiencing digital content.

The APN is the result of collaboration between public libraries around New Zealand and the National Library funded through the Community Partnership Fund. The West Coast Libraries at Reefton, Westport, Greymouth and Hokitika were under the first group of libraries in New Zealand to go live in February 2008. 34 libraries and 13 local authorities were involved in the first rollout which took place until May 2008.

The New Zealand government based Digital Strategy 2005 signalled the importance of the three 'C's' - connectivity, confidence and content - as key enablers to ensure New Zealanders benefited from the digital revolution happening around the globe. The Aotearoa People's Network is a key project within the Digital Strategy.

Public libraries and their funders and associated stakeholders also saw the People's Network as a key initiative to provide digital opportunities to New Zealanders, particularly those who require support to learn skills and to find quality information for their needs. Public access to internet and electronic resources has been identified as one of the biggest challenges for public libraries in recent years and libraries were looking for better ways to offer quality ICT services and facilities.

As a partner of this project the libraries in Reefton and Westport have been provided with a package of:

- Seven Connected PC's with software, internet access and printing facilities
- Broadband connection (min 2Mbps)
- Access to a centrally hosted server and help desk
- Staff training

### **Community Outcomes**

There has been a considerable uptake on the APN by the public and the impacts for users have been significant. The community benefits of the APN has led to a different perception of libraries and opened them up for a wide range of users.

- The APN has provided users with opportunities for expanding social and learning skills.
- The APN helps citizens in the digital era to participate and simply "makes their lives easier".
- The high speed internet service and the free access are seen as an essential cost benefit of the APN by users.
- The libraries have become a more and more busy civic place. Since going "live" in February our libraries have seen an increase on visitors (eg Westport increase 4.6% to same period in 2007). Also the occupancy on the APN machines has gone up very quickly to an average of 75% per day. Basically we had to learn how to manage our success with introducing a booking system for customers to make sure everyone gets their turn.
- The APN was promoted by us to schools, adult education providers and community groups before we even made it public. The response has been very positive and they take advantage of using the computers for learning/studying purposes. This has resulted in a collaboration with other education providers eg with the provision of courses to research genealogy. We also have found a volunteer who is willing to help people in specific areas like dealing with digital photography.
- Home schooled children can do research or students can access databases for their homework.
- The library has attracted many young users for accessing social networking sites.
- It also has drawn new types of library users in who have not used the facilities before. APN has "democratized" the libraries in terms of participation.
- "Non-digital" people have started to understand and interact with the digital world.

- The wider and more diverse group of people coming to the library has had an impact on staff. They need more time for arranging bookings and supporting customers with their needs. Ongoing staff training and staff meetings to discuss policies and guidelines have become essential.
- Library staff also had to learn and are still learning “how to do things” on computers and online. Customers have more confidence now to ask a librarian for help.

### **Financial Implications**

The APN network is currently fully funded through the project funding provided by the Government. The technical equipment (with a four year warranty) has been donated to the partner libraries while the libraries had to provide space, furniture and staff resources. The ongoing costs for the broadband connection and helpdesk are fully covered until June 2010. Solely the WiFi connectivity is charged to us on an annual fee. At this stage is still not known if the Government will continue funding or if local authorities will be asked for support to sustain the APN network or even if other funding options will have to be investigated.

### **Recommendation**

**That the report will be received for information.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 9**

**Prepared by - Kathryn Bainbridge  
- Councillor**

**Buller Community Arts Council**

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**Purpose of Report**

As Council's representative on the Buller Community Arts Council I am required to update Council on a quarterly basis.

I have attended five meetings and the Annual General Meeting of the Buller Community Arts Council since my last report. The Council has worked well within set budgets.

Creative Communities funding has been distributed to the following events:

- Gilly Darby at the Albion Hotel
- The Rainmakers, the performances by the children of this family were outstanding. This was the last Buller Community Arts Council event to be held in the St James and was very well supported.
- Johan Piribauer, from Lapland Sweden, played at the Albion Hotel
- The Old Spice Boys have caused an upsurge in ukulele interest with their energetic performance at Club Buller.
- Eihne Ni Chathain had a well attended performance at St Canices Church with over 100 people.
- Annual Poets and Poetry evening successfully held in the Clocktower.

There have only been a few applications for funding come through with \$700 being granted to the Punakaiki Light Festival. On Stage Productions were successful in their application for funding for a workshop with the Court Theatre but this did not proceed due to timing and numbers and the grant was not uplifted.

**Recommendation**

**That the report be received for information.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 10**

**Prepared by - Kathryn Bainbridge  
- Councillor**

**Buller Art and Recreation Trust (BART)**

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I have attended six meetings of BART as well as the Annual General Meeting in October 2008. I have continued my role as Chair with the current trustees, Ross Shaw, Peter Roselli, Margaret Lilley and John Snowdon. The Trust received the resignation of Jan Coll in December 2007 and after advertising for Trustees appointed John Snowdon in June 2008.

The Annual General Meeting for the first full financial year was held in October and a full report on total income, expenditure and a healthy surplus of \$328,529 was received at the meeting.

Many of the projects that BART has been set up to support are well underway, with huge progress on the Solid Energy Centre and Westport Streetscape. BART has also been heavily involved in working with the rural funding committees in Inangahua and Seddon.

**Funding**

The bulk of funding is coming in as pledged sponsorship with several more committing since my last report. WestReef Services Limited has confirmed sponsorship and has gained the naming rights for the Squash Courts.

**Other Summary Comments**

- Steve Bramley completed his time as funding advisor in June 2008 with our funding target of \$12 million being reached.
- All funders eligible for signage at the Development West Coast hockey turf were contacted and almost all of them have draft signage underway.
- A function was held for all sponsors and supporters in August 2008. This was an informal evening with an update of progress district wide.
- A successful application was made to the Keep New Zealand Beautiful Awards. Westport Streetscape won in the under 8000 population category gaining a certificate and a cheque for \$1,500.

**Recommendation**

**That the report be received for information.**

**BULLER DISTRICT COUNCIL  
FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 11**

**Prepared by - Dean Phibbs  
- Accountant**

**Buller District Council Sinking Fund Commissioners - Financial  
Statements for the period ended 18 June 2008**

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**Background**

Sinking Funds were established under statute as a requirement for Council's to account for repayment of debt. The legal requirement for Sinking Funds for new debt has now been repealed and this fund has now been wound up. The final audited financial statements are presented for adoption.

**Recommendation**

**That the final financial statements for the Buller District Council Sinking  
Fund Commissioners for the period ended 18 June 2008 be adopted.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 12**

**Prepared by - Stephen Griffin**  
**- Manager Operations**

**Licence to Occupy - Bridge Little Grey River - Paparoa Farms Limited**

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**Purpose of Report**

Council has received an application for a building consent to construct two bridges over Little Grey River. The land on which the bridges are to be constructed is road reserve and they require under Council Policy 7.17 specific Council approval. This report seeks that consent.

**Background**

Paparoa Farms Limited owns land on both sides of Little Grey River. The land is used for farming and the proposed bridges will be used in support of its current use. The bridges will assist in the ongoing clean up of the Grey River catchment by providing a route for stock crossing out of the stream bed.

The bridges have been designed by a Chartered Professional Engineer who has provided design producer statements.

The Council requires that in addition to specific approval for the construction of the bridges on road reserve that a Licence to Occupy for the use of the road reserve is issued. The Licence to Occupy requires that a bond is put in place for an amount considered necessary to cover the cost of demolition and removal should this be required. The license also requires the applicant to engage a Registered Engineer on a three yearly cycle to undertake a structural check on the bridges and for the applicant to have any maintenance requirements identified as part of the inspection rectified.

**Options**

The Council can provide the consent and Licence to Occupy or could decline the request.

**Community Outcomes**

The construction of the bridges will assist in the recovery of the water quality of the Grey River and the long term sustainability of the quality of the water in the river so provides an environmental benefit for the district.

**Identification of Relevant Legislation, Council Policy and Plans**

The Building Act requires that when a building is constructed that it is on land for which there is a title. Road Reserve has no title and is vested in Council so there is a need to obtain specific approval from the landowner.

### **Assessment of Significance**

This matter is not deemed significant under the Council's significance policy.

### **Consultation**

There has been no consultation undertaken.

### **Recommendation**

**That Council allows the construction of two bridges over the Grey River subject to the following conditions:**

- 1. The applicant obtains resource consents if required from the West Coast Regional Council and Buller District Council and complies with all conditions imposed by those consents.**
- 2. Paparoa Farms Ltd enters into a Licence to Occupy which will require a bond to be furnished to the Council to cover the cost of removal. The costs to be determined by the Manager Operations.**
- 3. Paparoa Farms agree as part of the Licence to Occupy to have the bridges inspected on a three yearly cycle (or at any other time after a major flood event that in the opinion of the Manager Operations is warranted) by a Chartered Engineer and that any maintenance that is identified as part of the inspection is undertaken by the applicant at their cost to the standard required by the engineer who will furnish producer statements for any maintenance undertaken.**
- 4. That while the bridges remains in place that these conditions apply to any successor in title.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 26 NOVEMBER 2008**

**Report for Agenda Item No 13**

**Prepared by - Stephen Griffin**  
**- Manager Operations**

**Speed Restriction - Utopia Road**

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**Purpose of Report**

Council considered a report at the September Meeting to consider a change in the speed limit in the Utopia Road area. The Council resolved to undertake consultation as required by the Land Transport Rule: Setting of Speed Limits. This consultation has now been undertaken and this report summarises the submissions received and recommends that Council designates the area at the lower speed limit of 80 km/hr.

**Background**

The Council received a petition from 40 residents who lived adjacent to the road requesting that Council give consideration to lowering the speed limit. Council staff undertook the rating assessment required under the Land Transport Rule to determine what speed limit was appropriate for this area. In undertaking this assessment the Council also had assistance from a Transport Engineer from the New Zealand Transport Agency. This assessment showed that there was justification for a speed limit of 80km/hr along Utopia Road from Morris Road to Garveys Road. However it also became apparent that the other roads that intersect with Utopia Road are of a similar nature and that they should be included in the speed adjustment.

**Options**

Council has three options they can leave the road speed limit as it is, reduce the speed limit in accordance with the rating survey or decide that special characteristics are prevalent and apply to the Minister of Transport for a different speed limit.

**Community Outcomes**

The provision of speed limits meets several of the community outcomes but in particular safety.

**Assessment of significance**

This matter is not deemed significant under the Council's Significance Policy.

**Consultation**

The proposed speed limit has been consulted in accordance with the special consultative procedures of the Local Government Act 2002 and also the

requirement to consult under the Land Transport Rule: Setting of Speed Limits.

The proposal has been advertised in the newspaper and all residents identified from the rates database who live adjacent to the affected roads have been individually written to, as well as the officials as required under the rule.

The submissions that were received are summarised in the attached table. There were 78 letters sent out and 23 submissions returned. Of these 10 submissions were in favour of the reduction and 13 were against the reduction. Of the submissions received only 8 of the submitters signed the original petition which contained 40 petitioners.

### **Financial Implications**

There are only minor financial implications in erecting signs and preparing the gazette notice if Council approves the reduction in the speed limit. The cost of erection of signage will be covered by the existing road maintenance contract

### **Conclusion**

The proposal to reduce the speed limit to 80 km/hr has been determined over the bulk of the route in conformity with the setting of speed limit rule. There are areas on the fringe that do not meet the requirements but that it is logical to include them for ease of signage and because these areas are developing in a similar way to Utopia Road.

### **Recommendation**

**That Council resolves to reduce the speed limit on Morris Road, Utopia Road and Garveys Road from the intersections with the state highway in accordance with the attached plan.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 14**

**Prepared by - Gary Murphy**  
**- Chief Executive**

**2009 Meeting Schedule**

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The draft meeting schedule for 2009 is attached.

**Recommendation**

**That Council adopt the 2009 meeting schedule with any amendments as necessary.**

## **BULLER DISTRICT COUNCIL**

**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 15**

**Prepared by - Rosalie Sampson  
- Councillor**

### **Seddon Ward Funding**

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During community consultation for Vision 2010 projects there was support for the Market Cross Community Group building (former RSA) to be upgraded and maintained. Due to lack of patronage at that time, it was agreed the upgrade to be put on hold.

In the past two years, there has been an increase in patronage and a request for an upgrade has been made, however all monies from Vision 2010 have been allocated.

The Karamea Museum was allocated \$20,000 for upgrade this financial year 2008/2009 but now only require \$8,000. Funds not required by the Museum could be transferred to Market Cross Community Group to help with their upgrade.

### **Recommendation**

**Funds that are not required by the Karamea Museum be allocated to the Market Cross Community Group.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 16**

**Prepared by - Gary Murphy**  
**- Chief Executive**

**Correspondence Received**

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**1. Homebuilders West Coast Trust**

Letter of Thanks - DC3 Flights

**BULLER DISTRICT COUNCIL  
FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 17**

**Prepared by - Gary Murphy  
- Chief Executive**

**Public Forum Response**

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**Recommendation**

**That Council decide what if any response will be given to those persons making a presentation at the public forum.**

**BULLER DISTRICT COUNCIL**

**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 18**

**Prepared by - Gary Murphy  
- Chief Executive**

**Documents for Consent and Seal**

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Documents for consent and seal are scheduled hereunder:

Contract

Buller District Council and North Canterbury Excavation and Drainage

Licence to Occupy

Buller District Council and MJ Durkin Ltd

Warrant of Appointment

BD Middleton  
MF Doncliff

**Recommendation**

**That the transactions be approved and the fixing of the Common Seal under authorised signatories on the appropriate documents be ratified.**

**BULLER DISTRICT COUNCIL**  
**FOR THE MEETING OF 17 DECEMBER 2008**

**Report for Agenda Item No 19**

**Prepared by - Gary Murphy**  
**- Chief Executive**

**Public Excluded**

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Section 48, Local Government Official Information and Meetings Act 1987.

**Recommendation:**

<b>Item No</b>	<b>Minutes/Report of:</b>	<b>General Subject</b>	<b>Reason for Passing Resolution Section 7 LGOIMA 1987</b>
<b>1</b>	<b>Manager Operations - Stephen Griffin</b>	<b>Reseal Tender</b>	<b>Section 7(2)(j) - Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</b>